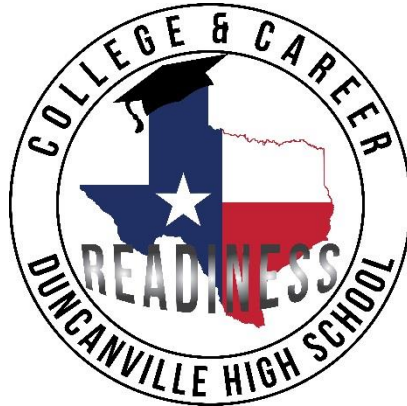


Dual Credit Program Procedures



Student interested in taking dual credit classes should request an appointment with their high school counselor and/or the dual credit counselor to obtain the necessary documents in order to begin the process.

The following steps are required for a student to be completely enrolled into the program.

Application Process



Students and parents should thoroughly read the Duncanville ISD Dual Credit handbook and sign the dual credit agreement at the conclusion of the handbook. *(Available January 2018)*



Complete a DCCCD online application at www1.dcccd.edu/stuapp.



Register in the DHS Go Center to take the TSI Assessment or confirm exemption status with the academic counselor/dual credit counselor. A testing referral must be obtained from the dual credit counselor in order for any student to register to test.



Obtain a paper dual credit application packet and dual credit request form from the academic counselor/dual credit counselor. The completed forms are to be submitted to the dual credit counselor for processing and approval.



The dual credit counselor will review the application along with the dual credit request form and provide a signature of approval for the academic counselor to enroll the student in the dual credit course(s) selected.