

Library Media Specialist(s): Jeni Tahaney & Blanca Patlan**Library Business:**

Books/Materials circulated this month: 1,604	Books/Materials Overdue: 171
Classes in the Library & Labs: 398	Individual students in the library (with passes): 6,368
Book Carts prepared for Research/Projects/Events: 6	Collaboration/Dept. Meetings: 13
Mobile Lab Check outs: 121	Other Technology check outs: 7 (DVD players)

Database Statistics:

Database	# of Searches
EBSCO	19,989
GALE	21,515
Britannica	538,152
Safari Montage	347
Schoolwires – Library page	19,642
Schoolwires – campus page	162,593
LibGuides	4,221

Total Number of Technology Issues (assisted by a Librarian): 108

Technology Trends
Teacher Skyward
Mobile Labs
Student BYOD
Student password reset

Trainings & Events in the Library & Labs:

Week	Trainings/Events Led by the Librarians	Trainings/Events Facilitated by the Librarians
Apr 3-7	Individual Teacher Training/Troubleshooting Anime Club	
Apr 10-14	Individual Teacher Training/Troubleshooting Book Club	Grade Repair – Admin
Apr 17-21	Individual Teacher Training/Troubleshooting Anime Club	Grade Repair – Admin
Apr 24-28	Individual Teacher Training/Troubleshooting	Grade Repair – Admin TSI Testing – Go Center IPT Testing – ELL Teachers

Web Presence

Name	Hours/Minutes spent managing site
Schoolwires (both library and campus pages)	1 Hour/30 Mins
Library Facebook page	1 Hour/40 Mins
Library Twitter page	50 mins
Library Instagram page	45 mins

Number of Days the Library was closed:

Date	Reason
April 18-21	Closed before and after school only – librarians attending TLA

Other Campus Duties

- Extended library hours before and after school
- Participants in our Mentor/Mentee program
- Created holiday book displays
- Decorated the library for upcoming holidays

Other Notable Information

- Planned and facilitated the district library meeting on April 3
- Observed other librarians on their home campus as requested